

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

NEW Information – 3-5-15

What Has Changed Since the January and March Version

Please note that any updates or changes have been identified with the **Upd.** (updated) designation in the far left column of each table.

Special Notes

Screen Readers and Voice Recognition Software for M-STEP and MI-Access Assessments

Screen readers and voice recognition software are incompatible with the INSIGHT system (M-STEP and MI-Access assessments). Students needing oral presentation support have the text-to-speech or human reader (read aloud) options available to them. Students may also use a scribe for all content areas and modes. Please refer to the tables included in this document for more information related to these supports and contact the Office of Standards and Assessment (OSA) at baa@michigan.gov for additional supports questions and needs.

Use of Computers with Alternative Access for an Alternate Response Mode for M-STEP and MI-Access Assessments

(e.g., switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice)

Online districts who have students utilizing these supports **must** contact the Office of Standards and Assessment (OSA) for next steps.

Reading the Universal Tools, Designated Supports, and Accommodations Tables

As you review the tables for available supports you will need to pay attention to the following pieces of information:

- Supports are indicated and organized by program as either Universal Tools (available to all students), Designated Supports (a designation made by a teacher or administrator who works with the student), or Accommodation (requires designation by an Individualized Education Program (IEP) or Section 504 plan).
- The **Support Type** column provides a brief description of the support offered. This column also indicates whether a support is available within the online delivery system itself (**embedded - E**) or must be provided by the district as a resource external to what is available through INSIGHT (**non-embedded - NE**). All paper/pencil supports are considered **non-embedded**.
- However, educators must refer to the Designated Supports section of the *Michigan M-STEP, MI-Access, and WIDA Supports and Accommodations Manual* to obtain more detailed information regarding which student groups would best be served by those supports, and

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

for additional information regarding the support's use. The **Mode** column indicates the testing mode (online or paper/pencil) in which the support can be used. Pay particular attention to these designations because not all supports are available for both modes.

- The **How to Access** column provides information regarding whether districts must order the support through the MDE Secure Site, can download it, or must provide students' access to the support by setting the feature in the eDIRECT system prior to the students testing. Testing coordinators should refer to a specific assessment's Test Administrator Manual.

Standard Test Administration Practices

Below is a list of Michigan supports which were previously identified as accommodations, but are now considered general Test Administration Practices for the M-STEP assessments. However, many districts will still need to assign their use at the individual student level.

- Administration of the assessment at a time most beneficial to the student, with appropriate supervision
- Extended assessment time – All M-STEP assessments are un-timed, however, there are limitations to pausing online tests and testing across multiple days. Please refer to the Test Administrator Manuals for further information.
- Use of special adaptive writing tools such as pencil grip or larger pencil
- Use of accommodated seating, special lighting, or furniture
- Placement of student where he/she is most comfortable (e.g., front of the room, back of the room)
- Use of accommodated seating, special lighting, or furniture
- Use of alternative writing position (e.g., desk easel, student standing up)
- Able to move, stand, or pace during assessment in a manner where others' work cannot be seen and is not distracting to others (e.g., kneeling, constant movement)
- Use of concentration aids (e.g., stress balls, T-stools)
- Teacher provides visual, auditory or physical cues to student to begin, maintain, or finish an assessment task

Future Supports

There are a number of supports that, although currently available for M-STEP assessments, may be phased out in future years due to the risks and current research surrounding their reliability and validity. It is the hope of OSA to replace these allowable supports with more reliable comparable supports for students. Educators should make efforts to reduce usage on state assessments and ensure their necessity for students.

- On the fly translations into ASL or other languages
- Usage of bilingual word-to-word glossaries

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

M-STEP Mathematics

A Note about Non-Standard Tools/Supports/Accommodations

If educators do not see a particular support listed in the table for each test and are interested in providing that support for a student, educators **must** contact the Office of Standards & Assessment to request its use. Educators must do the following in these cases:

- Include in your e-mail Subject line: Accessibility Support Request for M-STEP Mathematics
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDIRECT system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

❖ Indicates that this support must be recorded as something the student will be using in the eDIRECT system.

Additional Materials Required for Paper/Pencil and Online:

- Students in grades 6 and above must have access to graph paper during the assessment. Please refer to the M-STEP Test Administrator Manual for more information on accessing this material.

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Universal Tools | | | |
|-----------------|--|-------------------------------|---------------|
| | Support Type | Mode | How to Access |
| | Breaks – within the same day per test session (If < 20 minute break, student does not need original login ticket to restart online test session. If > 20 minute break, student must use original login ticket to resume test session.) | Paper/Pencil Online (E/NE) | |
| | Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room | Paper/Pencil Online (NE) | ❖ |
| | Administration of the assessment individually or in a small group | Paper/Pencil Online (NE) | |
| | Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions | Paper/Pencil Online (NE) | |
| | Highlighter | Paper/Pencil Online (E/NE) | |
| | Cross-Off (Answer Eliminator) | Paper/Pencil Online (E) | |
| | Sticky Notes | Online (E) | |
| | Scratch paper (Collection and secure disposal required) | Paper/Pencil Online (NE) | |
| | Graph paper – will be shipped to all online schools for students in grades 6 and above. | Online (NE) | |
| | Mark for Review | Paper/Pencil Online (E) | |
| | Use of page flags, and reading guides on test booklets | Paper/Pencil | |
| | Magnifier | Online (E) | |
| | English Glossary – Glossary with context-appropriate definitions | Paper/Pencil Online (E) | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Designated Supports | | | |
|---------------------|--|--------------------------------|--------------------------|
| | Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> Home when student is homebound Care facility when it is medically necessary | Paper/Pencil | |
| | Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility) | Paper/Pencil | |
| | Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds) | Paper/Pencil Online (NE) | ❖ |
| Upd. | Printed M-STEP translated test directions for students. Available in: Arabic, Cantonese, Ilokano, Korean, Mandarin, Punjabi, Spanish, Tagalog, Russian, Ukrainian, and Vietnamese | Online (NE) | Download ❖ |
| | Qualified translator may read aloud printed M-STEP translated test directions for students. (Please follow the recommendations outlined in the OSA Recommendations for Translators document.) | Online (NE) | |
| | Qualified translator may provide oral translations of test directions for students in language appropriate for student. (Please follow the recommendations outlined in the OSA Recommendations for Translators document.) | Paper/Pencil Online (NE) | ❖ |
| | Qualified translator may provide oral translations of test items for students in language appropriate for student. (Please review the Supports and Accommodations Manual for more guidance on this support. Additionally, please review the OSA Recommendations for Translators document.) | Paper/Pencil Online (NE) | ❖ |
| Upd. | Text-to-Speech (for math stimuli items and answer options) | Online (E) | ✓ |
| | Read aloud – test questions and response options read aloud by human reader. Individual administration required when used with online testers. (Use of M-STEP Read-Aloud Guidelines required.) | Paper/Pencil Online (NE) | ❖ |
| | Use of translated Spanish form – Paper/Pencil: Spanish text only; Online: Stacked translation, split screen with Spanish and English test items | Paper/Pencil Online (E) | Order ✓ |
| | Glossing – Functions as an embedded word to word bilingual dictionary. Potential availability in: Arabic, Cantonese, Ilokano, Korean, Mandarin, Punjabi (East and West), Spanish, Tagalog, Russian, Ukrainian, and Vietnamese: This support is not available for Spring 2015. | Online (E) | ✓ |
| | Use of glossing reference sheets. Available in: Arabic, Cantonese, Ilokano, Korean, Mandarin, Punjabi (East and West), Spanish, Tagalog, Russian, Ukrainian, and Vietnamese | Paper/Pencil | Order |
| | Use of word-to-word bilingual glossaries for students whose language is not currently available for the glossing reference sheets | Paper/Pencil Online (NE) | ❖ |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| | | | |
|-----------------------|--|-----------------------------|-----------------|
| | Use of auditory amplification devices or special sound systems | Paper/Pencil Online (NE) | ❖ |
| | Use of visual aids (e.g., closed circuit television, magnification devices) | Paper/Pencil Online (NE) | ❖ |
| | Masking | Paper/Pencil Online (E) | ✓ |
| | Use of a page turner | Paper/Pencil | |
| | Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive) | Paper/Pencil | |
| | Color chooser | Paper/Pencil Online (E) | ✓ |
| | Contrasting text | Paper/Pencil Online (E) | ✓ |
| | Scribe (Use of OSA Scribing Protocol required.) | Paper/Pencil Online (NE) | ❖ |
| Upd. | Multi-day testing – Please refer to the Test Administrator Manual for information related to this support. | Paper/Pencil | |
| Accommodations | | | |
| | Braille (contracted, uncontracted; Please check the M-STEP Math TAM for information on ordering uncontracted braille) | Paper/Pencil | ● Order |
| | Enlarged print | Paper/Pencil | ● Order |
| | Use of OSA's Multiplication Table (Grade 4 and above only) | Paper/Pencil Online (NE) | ● Download ❖ |
| | Abacus | Paper/Pencil Online (NE) | ❖ |
| | Non-embedded Calculator (Grade 6 and above only) | Online (NE) | ❖ |
| | Directions provided using American Sign Language (ASL) or Signed Exact English (SEE) | Paper/Pencil Online (NE) | ❖ |
| | Test content provided in American Sign Language (ASL) or Signed Exact English (SEE) | Online (E) | ✓ |
| | Use of adapted paper, additional paper, lined or grid paper for recording answers | Paper/Pencil | |
| | Use of computers with alternative access for an alternate response mode (e.g., switches, alternative keyboards, eye gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice) – Please contact OSA. | Online (NE) | |
| | Use of word processor – This is an accommodation for students requiring it. | Paper/Pencil | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

M-STEP English Language Arts (ELA)



A Note about Non-Standard Tools/Supports/Accommodations

If educators do not see a particular support listed in the table for each test and are interested in providing that support for a student, educators **must** contact the Office of Standards & Assessment to request its use. Educators must do the following in these cases:

- Include in your e-mail Subject line: Accessibility Support Request for M-STEP ELA
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDIRECT system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

❖ Indicates that this support must be recorded as something the student will be using in the eDIRECT system.

Additional Materials/Resources Required for Online:

- Headphones – All students will be assessed on Listening comprehension items that are embedded throughout the Computer Adaptive Test.

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Universal Tools | | | |
|-----------------|--|-------------------------------|---------------|
| | Support Type | Mode | How to Access |
| | Breaks – within the same day per test session (If < 20 minute break, student does not need original login ticket to restart online test session. If > 20 minute break, student must use original login ticket to resume test session.) | Paper/Pencil Online (E/NE) | |
| | Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room | Paper/Pencil Online (NE) | ❖ |
| | Administration of the assessment individually or in a small group | Paper/Pencil Online (NE) | |
| | Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions | Paper/Pencil Online (NE) | |
| | English Dictionary (ELA Performance Task full-writes only) | Paper/Pencil Online (E) | |
| | Thesaurus (ELA Performance Task full-writes only) | Paper/Pencil Online (NE) | |
| | Highlighter | Paper/Pencil Online (E) | |
| | Cross-Off (Answer Eliminator) | Paper/Pencil Online (E) | |
| | Sticky notes | Online (E) | |
| | Scratch paper (Collection and secure disposal required) | Paper/Pencil Online (NE) | |
| | Mark for review (Available for Performance Tasks only) | Paper/Pencil Online (E) | |
| | Use of page flags, and reading guides on test booklets | Paper/Pencil | |
| Upd. | Spell check | Online (E) | |
| | Writing tools (bold, italic, etc.) | Online (E) | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| | | | |
|----------------------------|--|-----------------------------|--------|
| | Use of special adaptive writing tools such as pencil grip or larger pencil | Paper/Pencil | |
| | Magnifier | Online (E) | |
| | English Glossary – Glossary with context-appropriate definitions | Paper/Pencil Online (E) | |
| Designated Supports | | | |
| | Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> • Home when student is homebound • Care facility when it is medically necessary | Paper/Pencil | |
| | Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility) | Paper/Pencil | |
| | Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds) | Paper/Pencil Online (NE) | ❖ |
| | Text-to-speech – Test questions and answer options only in grades 3 - 5 | Online (E) | ✓ |
| | Read aloud – Test questions and options only read aloud in grades 3 – 8, and 11 by human reader. Refer to the Read-Aloud Guidelines document. | Paper/Pencil Online (NE) | ❖ |
| | Bilingual word-to-word dictionary – ELA performance task full writes only | Paper/Pencil Online (NE) | ❖ ✓ |
| | Use of auditory amplification devices or special sound systems | Paper/Pencil Online (NE) | ❖ |
| | Use of visual aids (e.g., closed circuit television, magnification devices) | Paper/Pencil Online (NE) | ❖ |
| | Masking | Online (E) | |
| | Use of a page turner | Paper/Pencil | |
| | Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive) | Paper/Pencil | |
| | Color chooser | Paper/Pencil Online (E) | ✓ |
| | Contrasting text | Paper/Pencil Online (E) | ✓ |
| | Scribe – Non-Writing test questions (Use of M-STEP Scribing Protocol required.) | Paper/Pencil Online (NE) | ❖ |
| Upd. | Multi-day testing – Please refer to the Test Administrator Manual for information related to this support. | Paper/Pencil | ❖ |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Accommodations | | | |
|----------------|---|-----------------------------|---------|
| | Text-to-speech – Reading passages and test questions in grades 6-8 and 11 | Online (E) | ✓ |
| | Read aloud – Reading passages and test questions/options in grades 6-8 and 11 by human reader (Use of M-STEP Read-Aloud Guidelines required). | Paper/Pencil Online (NE) | ❖ |
| | Braille (contracted, uncontracted; Please check the M-STEP ELA TAM for information on ordering uncontracted braille) | Paper/Pencil | ● Order |
| | Enlarged print | Paper/Pencil | ● Order |
| | Directions provided using American Sign Language (ASL) or Signed Exact English (SEE) | Paper/Pencil Online (NE) | ❖ |
| | Test content for Listening items only provided in American Sign Language (ASL) (videos) | Online (E) | ✓ |
| | Scribe – Writing test questions. (Use of OSA Scribing Protocol required.) | Paper/Pencil Online (NE) | ❖ |
| | Use of adapted paper, additional paper, lined or grid paper for recording answers | Paper/Pencil | |
| | Use of computers with alternative access for an alternate response mode (e.g. switches, alternative keyboards, eye gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice) Please contact OSA. | Online (NE) | |
| | Use of word processor – This is an accommodation for students requiring it. | Paper/Pencil | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

M-STEP Science and Social Studies

A Note about Non-Standard Tools/Supports/Accommodations

If educators do not see a particular support listed in the table for each test and are interested in providing that support for a student, educators **must** contact the Office of Standards & Assessment to request its use. Educators must do the following in these cases:

- Include in your e-mail Subject line: Accessibility Support Request for M-STEP Science (or Social Studies)
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDIRECT system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

❖ Indicates that this support must be recorded as something the student will be using in the eDIRECT system.

Additional Materials/Resources Required for Paper/Pencil and Online:

None

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Universal Tools | | | |
|-----------------|--|-------------------------------|---------------|
| | Support Type | Mode | How to Access |
| | Breaks – within the same day per test session (If < 20 minute break, student does not need original login ticket to restart online test session. If > 20 minute break, student must use original login ticket to resume test session.) | Paper/Pencil Online (E/NE) | |
| | Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room | Paper/Pencil Online (NE) | ❖ |
| | Administration of the assessment individually or in a small group | Paper/Pencil Online (NE) | |
| | Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions | Paper/Pencil Online (NE) | |
| | Highlighter | Paper/Pencil Online (E) | |
| | Cross-Off (Answer Eliminator) | Paper/Pencil Online (E) | |
| | Sticky notes | Online (E) | |
| | Mark for Review | Paper/Pencil Online (E) | |
| | Use of page flags, and reading guides on test booklets | Paper/Pencil | |
| | Use of scratch paper (Collection and secure disposal required) | Paper/Pencil Online (NE) | |
| | Magnifier | Online (E) | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Designated Supports | | | |
|---------------------|--|-----------------------------|---------|
| | Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> Home when student is homebound Care facility when it is medically necessary | Paper/Pencil | |
| | Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility) | Paper/Pencil | |
| | Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds) | Paper/Pencil Online (NE) | ❖ |
| | Text-to-speech | Online (E) | ✓ |
| | Read aloud using the M-STEP Reader Script with individual students or in small groups of no more than 5 students | Paper/Pencil | ● Order |
| | Reading content and questions in the students' native language using the M-STEP Reader Script | Paper/Pencil | ● Order |
| | Use of M-STEP English Audio CD | Paper/Pencil | ● Order |
| | Use of M-STEP Spanish, Arabic DVD, or English DVD | Paper/Pencil | ● Order |
| | Use of auditory amplification devices or special sound systems | Paper/Pencil Online (NE) | ❖ |
| | Use of visual aids (e.g., closed circuit television, magnification devices) | Paper/Pencil Online (NE) | ❖ |
| | Masking | Online (E) | ✓ |
| | Use of a page turner | Paper/Pencil | |
| | Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive) | Paper/Pencil | |
| | Color chooser | Paper/Pencil Online (E) | ✓ |
| | Contrasting text | Paper/Pencil Online (E) | ✓ |
| | Use of bilingual word-to-word translation glossary | Paper/Pencil Online (NE) | ❖ |
| | Scribe (Use of OSA Scribing Protocol required.) | Paper/Pencil Online (NE) | ❖ |
| | Use of augmentative/alternative communication devices <ul style="list-style-type: none"> Picture/symbol communication boards Speech generating devices | Paper/Pencil Online (NE) | ❖ |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| | | | |
|-----------------------|--|-----------------------------|---------|
| | Use of adapted paper, additional paper, lined or grid paper for recording answers | Paper/Pencil | |
| Upd. | Multi-day testing – Please refer to the Test Administrator Manual for information related to this support. | Paper/Pencil | |
| Accommodations | | | |
| | Braille (contracted) | Paper/Pencil | ● Order |
| | Enlarged print | Paper/Pencil | ● Order |
| | Directions provided by test administrator using American Sign Language (ASL) or Signed Exact English (SEE) | Paper/Pencil Online (NE) | ❖ |
| | Signing test content in American Sign Language (ASL) or Signed Exact English (SEE) | Paper/Pencil Online (NE) | ❖ |
| | Abacus | Paper/Pencil Online (NE) | |
| | Non-embedded calculator | Paper/Pencil Online (NE) | |
| | Use of computers with alternative access for an alternate response mode (e.g., switches, alternative keyboards, eye gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice) Please contact OSA. | Online (NE) | |
| | Use of word processor – This is an accommodation for students requiring it. | Paper/Pencil | |
| | | | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

MI-Access

Available options for MI-Access Math, English language arts (ELA), Science, and Functional Independence (FI) Social Studies

*Please note that Participation (P) and Supported Independence (SI) is a paper/pencil assessment for students so all Universal tools, Designated Supports, and Accommodations listed as available are for a paper/pencil administration.

A Note about Non-Standard Tools/Supports/Accommodations

Districts should assume that if the support is not explicitly listed in the table below, it is considered a non-standard accommodation. However, when in doubt, educators should do the following:

- Include in your e-mail Subject line: Accessibility Support Request for MI-Access
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

✓ Indicates that this feature must be set by the Test Administrator in the eDIRECT system prior to testing.

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

❖ Indicates that this support must be recorded as something the student will be using in the eDIRECT system.

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Universal Tools | | | | | |
|-----------------|--|-------|----|-------------------------------|---------------|
| | Support Type | *P/SI | FI | Mode Available for FI | How to Access |
| | Breaks – within the same day per test session (If < 20 minute break, student does not need original login ticket to restart online test session. If > 20 minute break, student must use original login ticket to resume test session.) | ✓ | ✓ | Paper/Pencil Online (E/NE) | |
| | Multi-day Testing | ✓ | ✓ | Paper/Pencil | |
| | Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Administration of the assessment individually or in a small group | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Highlighter | NA | ✓ | Paper/Pencil Online (E) | |
| Upd. | Cross-Off (Answer Eliminator) This tool is not available for Spring 2015. | NA | ✓ | Online | |
| | Mark for Review | NA | ✓ | Paper/Pencil Online (E) | |
| | Use of page flags, and reading guides on test booklets | ✓ | ✓ | Paper/Pencil | |
| | Use of scratch paper (Collection and secure disposal required) | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Magnifier | NA | ✓ | Online (E) | |
| | Text-to-speech (except for text designated as Do Not Read Aloud). This will be defaulted as “on” for all students, but can be turned off if needed by muting the computer’s speakers or lowering the volume | NA | ✓ | Online (E) | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Designated Supports | | | | | |
|---------------------|--|----|---|-----------------------------|---------|
| | Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> Home when student is homebound Care facility when it is medically necessary | ✓ | ✓ | Paper/Pencil | |
| | Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility) | ✓ | ✓ | Paper/Pencil | |
| | Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds) | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Read aloud (except for text designated as Do Not Read Aloud) with individual students or in small groups of no more than 5 students | NA | ✓ | Paper/Pencil | |
| | Reading content and questions (except for text designated as Do Not Read Aloud) in the students' native language | ✓ | ✓ | Paper/Pencil | |
| | Use of MI-Access English Audio CD | NA | | Paper/Pencil | ● Order |
| | Use of auditory amplification devices or special sound systems | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Use of visual aids (e.g., closed circuit television, magnification devices) | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Masking | ✓ | ✓ | Online (E) | ✓ |
| | Use of a page turner | NA | ✓ | Paper/Pencil | |
| | Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive) | ✓ | ✓ | Paper/Pencil | |
| | Color chooser | ✓ | ✓ | Paper/Pencil Online (E) | ✓ |
| | Contrasting text | ✓ | ✓ | Paper/Pencil Online (E) | ✓ |
| | Use of bilingual word-to-word glossary | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Scribe (Use of M-STEP Scribing Protocol required.) | ✓ | ✓ | Paper/Pencil Online (NE) | ❖ |
| | Use of augmentative/alternative communication devices <ul style="list-style-type: none"> Picture/symbol communication boards Speech generating devices | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Use of adapted paper, additional paper, lined or grid paper for recording answers | NA | ✓ | Paper/Pencil | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Accommodations | | | | | |
|----------------|--|----|---|-----------------------------|---------|
| | Braille (contracted) | NA | ✓ | Paper/Pencil | ● Order |
| | Enlarged print | NA | ✓ | Paper/Pencil | ● Order |
| | Directions provided by test administrator using American Sign Language (ASL) or Signed Exact English (SEE) | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Signing test content in American Sign Language (ASL) or Signed Exact English (SEE) (except for text designated as Do Not Read Aloud) | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Abacus | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Non-embedded calculator | ✓ | ✓ | Paper/Pencil Online (NE) | |
| | Use of computers with alternative access for an alternate response mode (e.g., switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice) Please contact OSA. | ✓ | ✓ | Online (NE) | |
| | Use of word processor – FI Expressing Ideas only. This is an accommodation for students requiring it. Standard administration for all Expressing Ideas questions will be paper only. | NA | ✓ | Paper/Pencil | |

Additional Materials/Resources Needed for Paper/Pencil and Online:

None

****Masking is currently tentatively available. Please contact the Office of Standards & Assessment (OSA) directly to inquire into its availability.**

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

WIDA ACCESS for ELLs and Alternate ACCESS for ELLs

This assessment is currently paper/pencil only.

A Note about Non-Standard Tools/Supports/Accommodations

Districts should assume that if the support is not explicitly listed in the table below that it is considered a non-standard accommodation. However, when in doubt educators should do the following:

- Include in your e-mail Subject line: Accessibility Support Request for WIDA ACCESS for ELLs
- Your name, school/district, and contact information
- A description of the accessibility support you would like to provide a student
- A description of why the accessibility support may be needed for the assessment
- Send e-mail to baa@michigan.gov

● Indicates that this material must be ordered or downloaded through the MDE Secure Site.

Additional Materials/Resources Required for Paper/Pencil and Online:

None

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| Universal Tools | | |
|---------------------|--|---------------|
| | Support Type | How to Access |
| | Breaks – within the same day per test session | |
| | Administration of the assessment in an alternate education setting (in school) with appropriate supervision <ul style="list-style-type: none"> Bilingual/English as a Second language setting Special education setting In a distraction free space or alternate location such as a separate room or location within the room | |
| | Administration of the assessment individually or in a small group | |
| | Assessment directions <ul style="list-style-type: none"> Teacher may emphasize key words in directions Teacher may repeat directions exactly as worded in administrator manual Student may restate directions in his/her own words Student may ask for clarification of directions | |
| | Highlighter | |
| | Use of page flags, and reading guides on test booklets | |
| | Use of scratch paper (Collection and secure disposal required) | |
| Designated Supports | | |
| | Administration of the assessment in an alternate education setting (out of school) with appropriate supervision e.g., <ul style="list-style-type: none"> Home when student is homebound Care facility when it is medically necessary | |
| | Administration of the assessment in an interim alternative education setting (out of school) with appropriate supervision (e.g., juvenile facility) | |
| | Noise Buffers (e.g., ear mufflers, white noise, and/or other equipment to block external sounds) | |
| | Use of auditory amplification devices or special sound systems | |
| | Use of visual aids (e.g., closed circuit television, magnification devices) | |
| | Use of a page turner | |
| | Use of non-skid surface that will not damage the answer document or scanning equipment (DO NOT use tape or other adhesive) | |
| | Color overlays | |
| | Color contrast | |
| | Scribe (Use of OSA Scribing Protocol required.) | |

M-STEP, MI-Access, and WIDA Student Supports and Accommodations Table

| | | |
|--|---|---------|
| | Use of augmentative/alternative communication devices <ul style="list-style-type: none"> • Picture/symbol communication boards • Speech generating devices | |
| | Use of adapted paper, additional paper, lined or grid paper for recording answers | |
| | Accommodations | |
| | Braille (contracted) – Available only for ACCESS for ELLs, grades 3-12 | ● Order |
| | Enlarged print | ● Order |
| | Directions provided by test administrator using American Sign Language (ASL) or Signed Exact English (SEE) | |
| | Abacus | |
| | Use of computers with alternative access for an alternate response mode (e.g., switches, alternative keyboards, eye-gaze motion sensors, voice recognition software, head or mouth pointer, specialized trackballs or mice) | |